



Mesa Grande Business Development Corporation
27236 Highway 78, Ramona CA 92065
Email: mgbdc@mesagrandeband-nsn.gov
FAX: 760-867-2614

Assistant Gardener Job Description

The Mesa Grande Business Development Corporation is seeking an Assistant Gardener to help create and maintain the new Tekamuk Tribal Gardens under a one-year grant program funded by the Native American Agriculture Fund, a charitable trust. This is a .5 FTE (half-time) position budgeted at \$15 per hour.

The position will report to the Consulting Garden Manager, and be responsible for site preparation, construction of garden structures as needed, planting, harvesting, garden maintenance and other tasks as assigned. Secondary reporting will be to the General Manager of the Golden Eagle property.

To succeed in this role, you should be physically fit and able to manage small and heavy machinery. The ideal candidate will be responsible, reliable, conscientious and have a strong interest in learning environmentally responsible organic food production systems and conservation practices to support the Band's long-term ability to develop a healthy, sustainable and tribally controlled food supply.

Native American preference will apply to this position.

Responsibilities:

- Assist in garden site preparation and planting under direction of Consulting Garden Manager
- Follow prescribed maintenance program for watering and feeding plants
- Construction of garden structures such as high tunnels, raised beds, fruit cages, supports.
- Perform basic maintenance such as weeding, hoeing, staking, deadheading, tying or cutting back plants as directed
- Plant and nurture new plants
- Operate heavy machinery as directed for garden site preparation
- Work with hand tools and basic light machinery such as plant vehicles, and small diggers
- Service all garden equipment and machinery
- Maintain a clean garden by clearing rubbish and litter from the garden and grounds
- Maintain garden paths and signposts
- Ensure a safe environment for staff and guests by adhering to safety and health regulations
- Harvest garden produce for sale in tribal Farmers Market stand
- Other tasks as directed

Requirements:

- High school diploma or equivalent
- Interest in gardening and developing a tribal food source to assist Band members
- Ability to handle a range of horticultural machinery and powered hand tools
- Willingness to learn gardening skills through on-the-job training and participation in other training/education programs as directed
- Friendly personality with excellent interpersonal skills
- Solid understanding of health and safety rules and legislation
- Ability to lift 50 lbs, bend, kneel, and operate heavy equipment



Mesa Grande Business Development Corporation
27236 Highway 78, Ramona, CA 92065
mgbdc@mesagrandeband-nsn.gov

JOB APPLICATION FOR MESA GRANDE TRIBAL MEMBERS & IMMEDIATE FAMILY

Job Applying For: _____

Applicant Name: _____

Enrollment Number: _____

Address: _____

City _____ State _____ Zip _____

Preferred Telephone Number: _____ Is this a cell phone? _____

Email address: _____

Days and times available to work: _____

SKILLS, EXPERIENCE OR EDUCATION THAT QUALIFY YOU FOR THIS JOB:

ARE YOU READY TO INTERVIEW FOR THIS JOB? _____ YES _____ NO

IF SELECTED, ARE YOU READY FOR A DRUG TEST? _____ YES _____ NO

DO YOU HAVE A VALID CALIFORNIA DRIVER'S LICENSE? _____ YES _____ NO

DO YOU WISH TO BE CONSIDERED FOR FUTURE BDC JOBS? _____ YES _____ NO

OTHER TYPES OF WORK FOR WHICH YOU ARE QUALIFIED & WOULD LIKE TO BE CONSIDERED:

_____ Weed Abatement/Brush Clearing	_____ Clerical
_____ General Maintenance/Cleaning	_____ Cultural/Historical
_____ Forest Management	_____ Elder/Youth Services
_____ Painting	_____ Bookkeeping/Accounting
_____ Electrical	_____ Mechanical
_____ Concrete	_____ Security
_____ Plumbing	_____ Horse handling/management
_____ Carpentry/Building	_____ Landscaping
_____ Flooring	_____ Water management
_____ Garden Care/Maintenance	_____ Visitor Relations
_____ Heavy equipment operation	

PLEASE INDICATE OTHER TYPES OF WORK FOR WHICH YOU ARE QUALIFIED AND/OR TRAINED?

I certify that all statements made by me on this application and any accompanying documentation are true, complete and correct to the best of my knowledge. I hereby grant the Mesa Grande Business Development Corporation permission to confirm, by inquiry or otherwise, the information I have provided. I understand that any willful misrepresentation of facts given in this application may be grounds for rejection of this application or dismissal if employed.

Applicant Signature _____ Date _____

EMAIL COMPLETED APPLICATION TO: mgbdc@mesagrandeband-nsn.or FAX TO: 760-867-2614